

## NO ROADS EXPEDITIONS FOUNDATION (AUST) LIMITED

### SPONSORSHIP POLICY

#### Introduction

No Roads Expeditions Foundation (Aust) Limited ('**Charity**') sponsors people travelling to Papua New Guinea (or other regions specified by the Charity's board of directors from time to time), to provide welfare services to disadvantaged people. This policy sets out the Charity's objects and procedures in relation to its provision of sponsorship.

#### Sponsorship objects

The Charity aims to support the best possible personnel from Australia on volunteer expeditions to provide positive health outcomes for disadvantaged people in the regions that the Charity supports.

The Charity particularly values:

- qualified medical personnel; and
- people who have previous experience providing welfare support in the relevant region(s).

#### Sponsorship model for 2018

##### Volunteers providing welfare along the Coastal XPD track in Papua New Guinea:

First time medical person - \$1,000  
Second time medical person - \$2,000  
Third time medical person - \$3,000  
Fourth time + medical person - \$5,000  
First time logistical/admin support - \$500  
Repeat logistical/admin support - \$1,000.

##### Volunteers providing welfare along the Central track in Papua New Guinea:

First and second time medical person - \$2,000  
Third time medical person - \$3,000  
Fourth time + medical person - \$5,000  
First time logistical/admin support - \$500  
Repeat logistical/admin support - \$1,000.

#### Eligibility

To be considered by the Charity for sponsorship, an applicant must:

- be aged 18 or more (with provision of photo ID);
- have no previous criminal history (evidenced by provision of a police clearance certificate);
- evidence that he or she is due to travel within the next six months to a destination approved by the Charity to provide welfare support to disadvantaged people in that region (evidence must be in the form of booked flights, relevant visa, accommodation, itinerary, and enrolment in an expedition to the relevant region with any recognised Australian based welfare expedition or overseas aid provider);
- evidence that he or she is a citizen or permanent resident of Australia; and
- provide two character references from non-relatives.

### **Sponsorship applications**

Applicants for sponsorship must complete and submit a sponsorship application form, which will include:

- name and contact details of the applicant;
- qualifications and experiences; and
- eligibility checklist (in accordance with the “Eligibility” section above).

### **Consideration of applications**

Applications for sponsorship must be considered by two or more of the Charity’s directors or their delegates.

The following factors should be considered in determining whether to provide sponsorship:

- whether the applicant meets the application eligibility criteria;
- the amount of funding available; and
- the appropriate amount of sponsorship based on the sponsorship model above.

The Charity may decide to interview the applicant either by telephone or in person. Applications may be determined without interviewing an applicant.

### **Notice of outcome of application**

The Charity will notify all applicants as to whether the applicant’s application for sponsorship has been approved by the Charity.

If approved, the Charity will send the applicant a sponsorship form (**Sponsorship Form**) for completion and signing, which will include:

- the amount of sponsorship to be provided by the Charity to the applicant;
- place for the insertion of Australian bank account details for transfer of sponsorship funds (must be an account owned or controlled by the applicant); and
- a disclaimer to the effect that the Charity assumes no liability or responsibility whatsoever for the actions of the applicant in connection to the welfare expedition or in relation to any harm, damage injury or loss suffered by the applicant in connection to the welfare expedition.

### **Transfer of funds**

The Charity will transfer sponsorship funds to an applicant once the applicant has provided:

- the applicant has provided to the Charity a complete and signed Sponsorship Form; and
- proof that he or she has undertaken the welfare expedition (evidenced by pictures, airplane boarding passes or written confirmation from a recognised Australian based welfare expedition provider).

The Charity will only transfer funds, by electronic funds transfer, to the applicant’s designated bank account or (which must be an account owned or controlled by the applicant).

### **Review of policy**

This policy shall be reviewed by the board every two years as a minimum.

Adopted by the board of No Roads Expeditions Foundation (Aust) Limited on .....of.....2018